

MAHARASHTRA STATE RURAL LIVELIHOODS MISSION (UMED)

District Mission Management Unit

MSRLM, III Floor, Room No 307, Zilla parishad Zilha Parishad, Yavatmal

Email: dmmuyavatmal@gmail.com

Ref No .MSRLM/DMMU/Form Printing/297/17-18

Date: 07.06.17

To,

Sub: Invitation for quotation for printing of various forms

Dear Sir/Madam,

1. DeenDayalAntoyodayaYojana, National Rural Livelihoods Mission (DAY NRLM) is an ambitious mission mode programme launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement National Rural Livelihoods Mission (NRLM). A special component under DeenDayalAntoyodayaYojana, National Rural Livelihoods Mission (DAY NRLM) is National Rural Livelihoods Project (NRLP), which is funded jointly by Government of India, IDA, IBRD& Government of Maharashtra. National Rural Livelihoods Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services. The Maharashtra State Rural Livelihoods Mission (MSRLM) has been launched in Maharashtra in July 2011 as a registered organization under the aegis of the National Rural Livelihoods Mission (DAY-NRLM) – Aajeevika - endeavors to impact rural poverty through a range of comprehensive and strategic livelihoods interventions in a time bound manner.
- 1.2 District Mission Management Unit, Yavatmal is received funds from MSRLM toward the cost of the DAY NRLM and intends to apply a portion of the funds to eligible payments under the contract for which this Request for quotation is issued.
2. You are invited to submit your most competitive quotation for the following various printing items:-

| Sr No | Brief Description of item | Specifiation | Qty |
|-------|----------------------------|--------------------------------------------------------------------------------------------------------------|------|
| 1 | Revolving Fund forms | A4 Size,70 GSM Paper,ballahpur,JK or equivalent , back to Back no of pages 1,and total Pages 2,with 1 Stepal | 2530 |
| 2 | Micro Investment Plan form | A4 Size,70 GSM Paper,ballahpur,JK or equivalent ,,no of back to back-12pages total pages 20 with 1 stpal | 1610 |
| 3 | Bank Linkage form | A4 Size,70 GSM Paper,ballahpur,JK or equivalent ,back to Back,no of pages 4 and total pages 8 | 4100 |
| | | | 8240 |

2. Bid Price

- a) The contract shall be for the full quantity/delivery as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

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- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) Vat/Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation in a sealed envelope boldly superscript as Quotation for Supply of Prining of Various Form . Bidder shall not contact other Bidders in matters relating to this Quotation

4. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

5. Eligibility of bidder:

Bidder should submit copies of following documents along with quotation

- a. Registration certificate of business under shop & establishment Act.
- b. Copy of permanent account number.
- c. VAT registration certificate.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially Responsive i.e. which

- (a) Are properly signed
- (b) Conform to the terms and conditions & specifications.
- (c) Rate quoted for all items
- (d) Rate quoted for all quantity
- (e) Fulfil all eligibility criteria as mentioned in clause 6

Vat/Sales tax/ any other tax in connection with sale of goods shall not be taken into account in evaluation.

Quotations will be evaluated for all items together

7. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. **Delivery Period & Place:** Specified itmes should be delivered within 30 days from the date of supply order to District Mission Management Unit MSRLM, III floor, room no 307, Zilha Parishad, Yavatmal.

9. **Payment:** Payment will be made within 15 days after receipt of acceptable goods (as per supply order) and after submission of bill/invoice.

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10. You are requested to provide your offer latest by 3.00PM hours on on 14 / 06 /2017 to District Mission Management Unit, ZP Building, Yavatmal
 11. Quotations will be opened in the presence of bidders or their authorised representatives who choose to attend at District Mission Management Unit, Hall No 307, IIIrd Floor, Jilha Parishad Building, Arni Road, Yavatmal on 14 / 06 /2017 @ 3.30 PM.
 12. The authority reserves the right to accept or reject any or all bids without assign any reasons thereof.
 13. Kindly quote lowest possible rates, no negotiation will be held after submitting the offer.

We look forward to receiving your quotations and thank you for your interest in this project.

With regards,



**District Mission Director
District Mission Management Unit
Maharashtra State Rural Livelihoods
Mission, Yavatmal**

QUOTATION FORMAT (on letter head)

To,
District Mission Director.
District Mission Management Unit
Maharashtra State Rural Livelihoods Mission
Yavatmal

Date:

Sub: - Invitation for quotation for printing of various forms

Ref: Your inquiry No: . MSRLM/DMMU/Form Printing/ /17-18

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under.

| Sr. No. | Item | Qty | Rate per Unit(1set) | Rate Total no of Unit |
|-----------------------|----------------------------|------|---------------------|-----------------------|
| 1 | Revolving Fund forms | 2530 | | |
| 2 | Micro Investment Plan form | 1610 | | |
| 3 | Bank Linkage form | 4100 | | |
| | Total Amt | 7497 | | |
| Add Vat If applicable | | | | |
| Total Amt | | | | |

We agree to supply above mentioned items as per technical specifications & terms and conditions mentioned in the invitation for quotations for a total contract price of Rs..... (Amount in figures) (Rs..... amount in words). We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Supplier Signature:

Name: _____

Supplier Stamp